



DTA3 COFUND Marie Skłodowska-Curie PhD Fellowship

GUIDANCE TO COMPLETING THE APPLICATION FORM

Please follow the guidance here as well as any instructions included on the application form itself. You will also need to refer to the [job description](#) and the [Eligibility Criteria](#) for the positions.

Have you spent more than 12 months in the UK over the last 3 years?

Please select yes or no.

Applicants must not have been resident, nor carried out their main activity, in the UK for more than 12 months in the 3 years immediately before taking up a DTA3 opportunity. Please see <https://unialliance.ac.uk/dta/cofund/eligibility/> for all eligibility criteria.

Can you confirm the right to work in the UK or ability to secure a valid visa, if required, from UK Visas and Immigration?

Please select yes or no.

Successful candidates will be offered a contract of employment that will be conditional upon satisfactory references, the fulfilment of any conditions specified in the offer of a place on a PhD programme, and confirmation of the candidate's right to work in the UK or ability to secure a valid visa, if required, from UK Visas and Immigration.

See <https://www.gov.uk/government/organisations/uk-visas-and-immigration> for guidance.

Personal Details

Please complete all sections

- Title
- Name
- Address
- Contact phone number. Please include dialling code
- Email
- Gender
- Country of birth
- Nationality (select one)

- [Country of domicile \(select one\)](#). Please note that applicants must not have been resident, nor carried out their main activity, in the UK for more than 12 months in the 3 years immediately before taking up a DTA3 opportunity.

[Save and Continue Later](#)

It is possible to save your application to complete at a later time. You will be provided a link.

If you do **not** save, any information you have completed will be lost.

Education and experience

Secondary School education

Click 'Add Entry' to enter details of secondary school attendance.

- [Name of Institution](#)
- [Years Attended](#)
- [Subject](#)
- [Qualification Received](#)

Click 'Submit' when complete.

You will need to 'add entry' for each institution attended.

Higher education

You are asked to provide details of all Higher Education courses that you have taken in the past or which you are currently studying. If you have studied outside of the UK, you will need as part of the selection process to provide a transcript translated into English, where necessary, as well as copies of the originals. If you are still studying or are waiting for your mark / grade, please indicate this by completing the date obtained or expected field.

Click 'Add Entry' to enter details of higher education attendance.

- [Name of Institution](#)
- [Country](#)
- [Years Attended](#)
- [Qualification Received](#)
- [Subject](#)
- [Grade](#)
- [Date obtained or expected](#)
- [Any further information](#)

Click 'Submit' when complete.

You will need to 'add entry' for each institution attended or qualification received.

Professional Qualification / Membership

Click 'Add Entry' to enter details of any professional qualifications or memberships

- [Name of Body](#)
- [Provide details](#)

Click 'Submit' when complete.

You will need to 'add entry' for each institution attended or qualification received.

Training

Click 'Add Entry' to enter details of any relevant training undertaken

- [Name](#)
- [Details](#)

Click 'Submit' when complete. You will need to 'add entry' for each training undertaken.

Proof of English Proficiency

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For those whose first language is not English and / or if from a country where is not the majority spoken language as recognised by UKVI please refer to the job description and / or specific research project for details of any minimum language requirements.

Please upload any certificates and give details about your certification below

Please give details of your IELTS English Language test scores and dates (as applicable)

Relevant Experience

Click 'Add Entry' to enter details of any relevant work experience in support of your application.

- From (Date)
- To (Date)
- Position held
- Employer Name
- Address
- Description

Click 'Submit' when complete.

You will need to 'add entry' for each relevant work experience.

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Project application

You need to select the relevant programme for the projects you wish to apply for.

You can only select one programme.

- Applied Biosciences Energy Social Policy

For more information see <https://unialliance.ac.uk/dta/cofund/programmes-and-projects/>

Use the dropdowns below to apply for up to three projects.

If you wish to apply for 1 or 2 projects then please leave additional choices blank.

First choice

*Select the relevant project title. Please note that you may need to scroll to see the entire list.

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*Please write your supporting statement in the box below in relation to the project title you have chosen.

*Please include why this project is of interest to you, how your **educational background and expertise equip you to conduct the research project** and the relevant experience you possess that makes you a suitable candidate for this role. (750 words)

*Based on the title and description of the project(s) that you are applying for, what would you anticipate to be the main ethical issues that you will need to consider at the commencement of the project?

Please consider what might be the main ethical issues to be aware of in relation to this project.

(The sections above marked * are to be repeated for second and third choice projects)

Please upload a supporting statement for participation in the **DTA3 COFUND Marie Skłodowska-Curie PhD Fellowship programme** indicating how your own skills and experience make you a suitable candidate for the position (**DTA3 COFUND Marie Skłodowska-Curie PhD Fellowship**).

You are applying for a salaried position – outlined in the **job description** - at a university and successful candidates will be expected to abide by all terms and conditions of employment. Please refer to the person specification and be sure to address all points.

This supporting statement differs from the statement requested above which is project-specific. This statement will accompany your application for all project choices.

Please attach your CV. This statement will accompany your application for all project choices. Please give details about past research experience including post-graduate and undergraduate student projects. This information will accompany your application for all project choices.

Referees

You will need to provide the names and addresses of at least three referees.

Click 'Add Entry' to enter details of referees that can be contacted in support of your application for the post. They should be able to comment in detail on your ability to cope with the academic demands of the programme for which you are applying.

Always ask permission from the referee before providing their details.

- Name
- Email
- Address (include University name)
- Phone number
- Relationship

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- [Time known](#)

Click 'Submit' when complete.

You will need to 'add entry' for each referee.

[Save and Continue Later](#)

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Feedback and Consent

[Please let us know how you heard about the DTA3 / COFUND opportunity.](#)

[Please tick the box to give your consent for your data to be processed as outlined.](#)

Disability Confident

[Do you wish to declare a disability and be considered under the Disability Confident or equivalent scheme?](#) Please note this information will be provided to the selection panel.

Please indicate whether you wish to declare a disability and be considered under the Disability Confident or equivalent Scheme.

Disclosure of criminal convictions

[Please give details of any unspent criminal convictions you have.](#) You will also need to declare spent criminal convictions, pending charges/current police investigations, bind overs, warnings and cautions or reprimands.

The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are applying.

Click 'Add Entry' to enter details as relevant

- [Offence](#)
- [Date of conviction](#)
- [Sentence](#)

Click 'Submit' when complete.

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You will need to 'add entry' as relevant.

Certification

Please confirm that all the information you have included in this application form, and any attached documents is correct

[Save and Continue Later](#)

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Preview and Submission

Use this form to check your application before submission.

Use the previous box to return to any part of the application form that you wish to update or amend.

Please note that it will not be possible to edit your application form after submission.

When you are happy press submit